



Union County Technology, Engineering,
Architecture, Math, and Science Charter School

We are Community Builders

***SAFE RETURN SCHOOL PLAN
UC TEAMS COVID-19
PROTOCOLS AND
PROCEDURES***

SEPTEMBER 2021

S. L. THORPE, EXECUTIVE DIRECTOR



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

SANITIZE AND SIGN IN

Students and Staff must sanitize and sign in each day and sign out upon leaving the building.

MASKS/FACE COVERINGS

Masks or face coverings are required to be worn while in the building at ALL TIMES.

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

ENTRANCE TO BUILDINGS - STAFF

The school day begins at ***7:45am*** for all staff. SBC Campus use the Liberty Street Entrance and SMC Campus use or the West Sixth Street to enter and the building.

The school day ends at ***3:45pm.*** 

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

ENTRANCE AND EXITS TO BUILDINGS STUDENTS - SBC CAMPUS

Breakfast begins at 7:15am and entrance is at the 4th Street Door.

K-5 Enter at 4th Street Door

K – 2 EXIT VSU2 (CAC)

3 – 5 EXIT 4TH Street Door

6 – 8 Enter and Exit Liberty Street

9 -12 Enter the Main Door and use designated stairwells. (SMC Campus)

8/21/2020



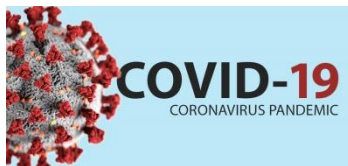
RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

TEMPERATURE TAKEN

Each day, staff and students will have their temperatures taken and must be cleared of the following symptoms: Fever, Cough, Chills and/or Shortness of breath. Those exhibiting these symptoms will be sent to the nurse's office to return home to see their physician and possible testing for COVID-19.

Medical clearance required for return.

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

- Isolate and send home if internal temperature is over 100.4°F (38°C)
- When ill, student parents will be called to come and pick up child who will be isolated from other students at the nurse's office entrance.
- Confidentiality will be maintained.
- Spaces to enter the building and designated entrances and exit flow paths have been established.
- Visitors are **ONLY** allowed at security and must wear masks at all times. (Staff and/or Students will meet them there.)

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

SOCIAL (PHYSICAL) DISTANCING

Staff and students members are asked to stay **three feet apart** wherever possible.

All classrooms have desk shields and shields at teacher desks.

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

VENTILATION

**ALL CLASSROOMS ARE OUTFITTED
WITH THE FOLLOWING:**

- **WINDOW AIR CONDITION UNITS OR**
- **CENTRAL AIR CONDITIONING**
- **UNIT AIR PURIFICATION SYSTEMS**
- **STUDENTS IN LOWER GRADES ENJOY
OUTDOOR RECESS**



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

SANITITATION

- Hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas are provided.

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

HYDRATION

- Water fountains are turned off and bottled water is provided **DAILY** in homerooms and at lunch.
- Ensure ventilation systems operate properly
- Conduct deep cleaning of schools prior to students/staff returning.
- Sanitize and disinfect with osha approved solution at the close of school each day once students and staff have cleared the building.



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

SIGNAGE

- Signage in classrooms, hallways, and entrances to communicate how to stop the spread.
- COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols are posted.
- Bathroom usage, no more than two people in the bathroom at one time.
- Signs indicating handwashing required after use.



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

LUNCH

- Students are escorted to lunch and only five students per table.
- Each student must sign in daily at their table.
- Lunch table assignments are dated and archived in the event they are needed for Contact Tracing.
- Masks are lowered to eat and, if not eating, must remain on during the lunch period.

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

TRANSITIONING

- Stairwells have been assigned to various clusters and they never move at the same time.
- Students always walk to the right.
- K – 5 use Achievers Avenue stairwell. This keeps students separate and minimizes contact.
- 6 – 8 use Scholar’s Way stairwell
- 9 – 12 Designated stairwells for up and down usage: Associates Ave, Bachelor’s Blvd. Master’s Street, and Doctor’s Drive.

8/31/2020



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

PROTECTING VULNERABLE POPULATIONS

- Any vulnerable students and staff must check in daily with administration.
- Early transition and/or elevator use is allowed for vulnerable students to go to classes
- Limit large group gatherings/ interactions.
- If necessary, reassign high-risk staff to other roles that can be done from home (such as remote tutoring or mentoring).



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

*“FOR THESE ARE ALL
OUR CHILDREN, WE
WILL PROFIT BY OR PAY
FOR WHATEVER THEY
BECOME.”*

James Baldwin



RETURN TO SCHOOL PROTOCOLS AND PROCEDURES

Welcome back to In-Person Learning at Union County TEAMS Charter School

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